



TEACH PAK

User Guide

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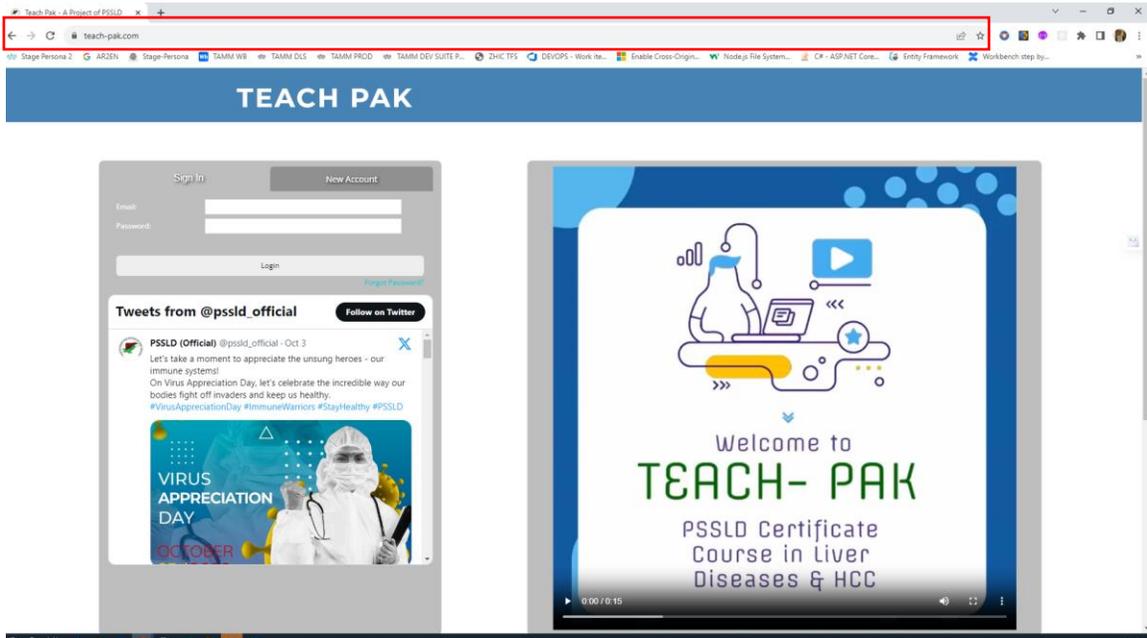
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1. Sign up for Teach Pak

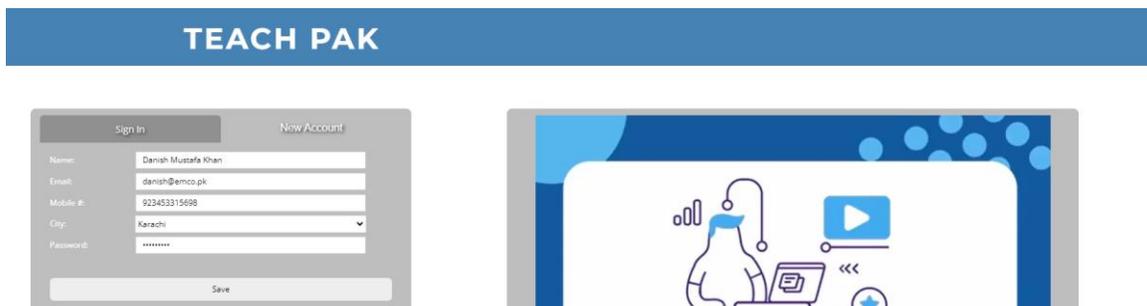
Step 1: Open Your Internet Browser (Google Chrome, MS Edge, Safari), and in the Address bar Type in

www.teach-pak.com

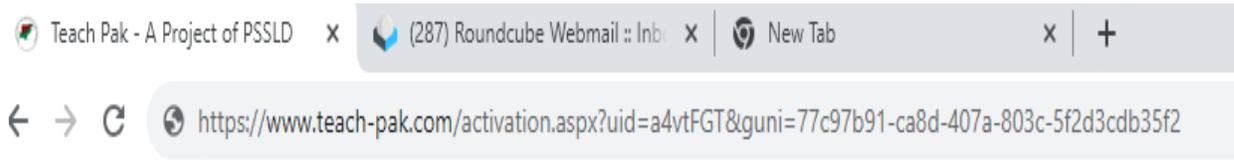


Step 2: Click on New Account and fill in your

- Name
- Email address (that is used frequently)
- Mobile Number (preferred format: 923xxXXXXXXX eg. 923001234567)
- City
- Password



Step 5: If the link marched in red is enabled, click it to activate your account. If it is not, cope and past the link in your browser as shown below and hit enter to activate.



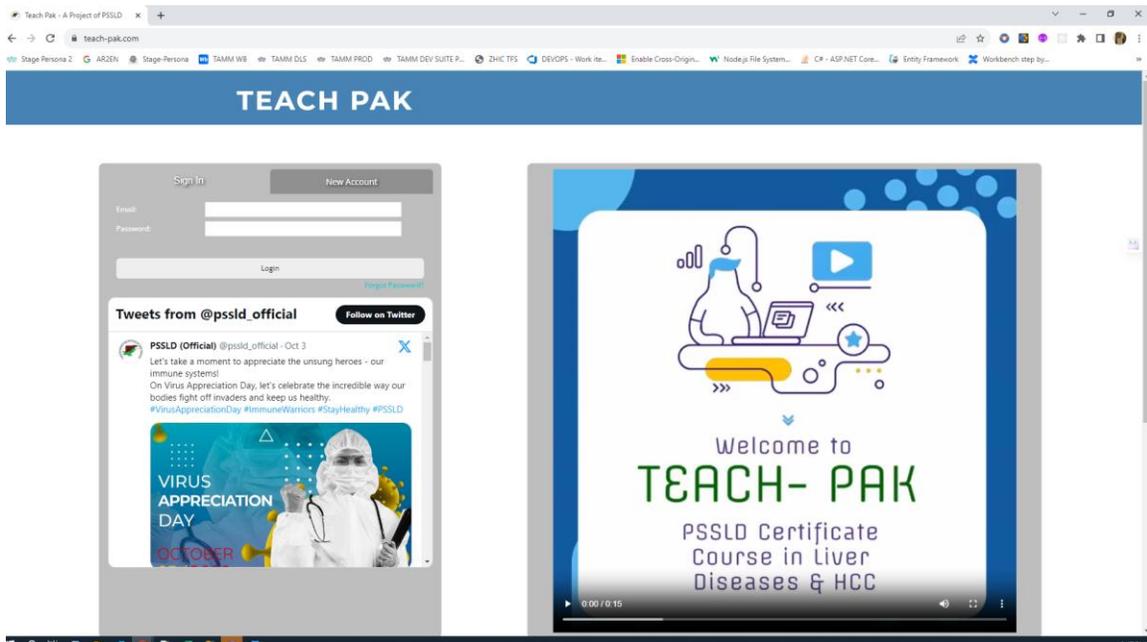
Now your account is activate



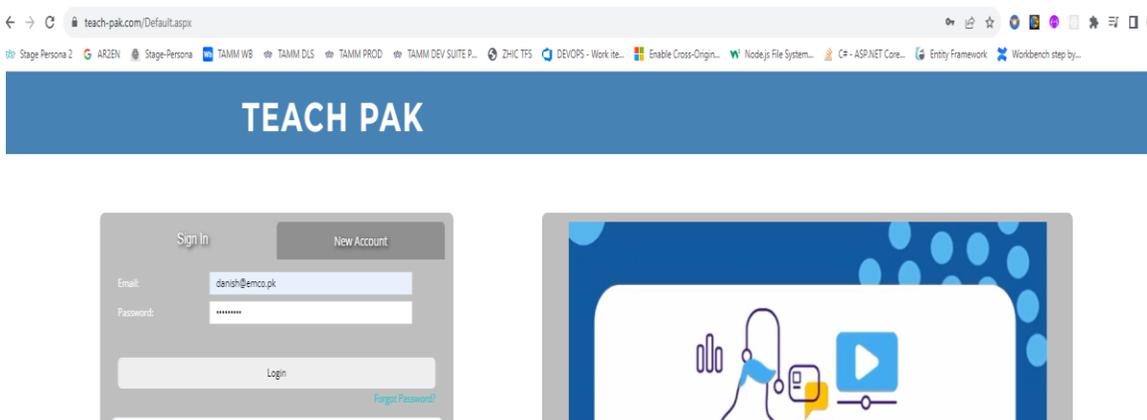
2. Log In to Teach Pak portal.

Step 1: Open Your Internet Browser (Google Chrome, MS Edge, Safari), and in the Address bar Type in

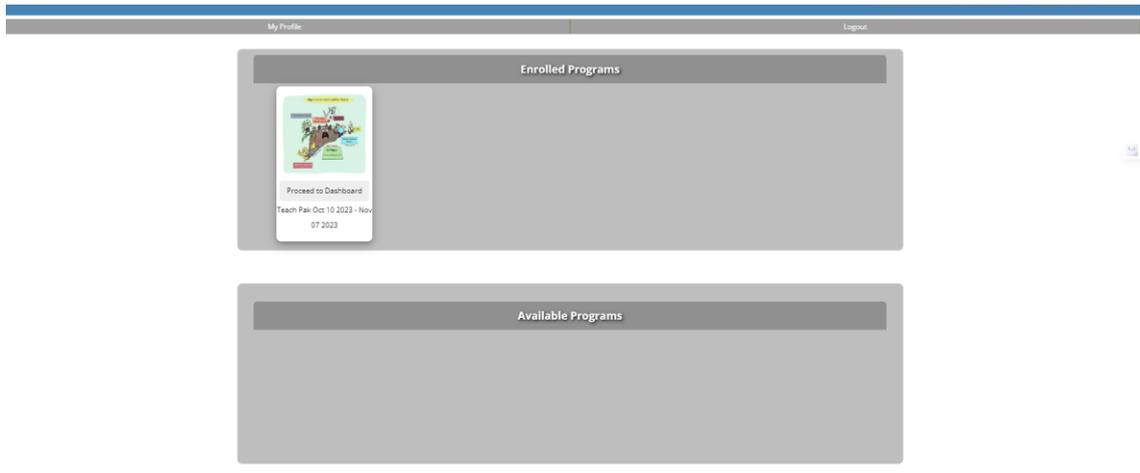
www.teach-pak.com



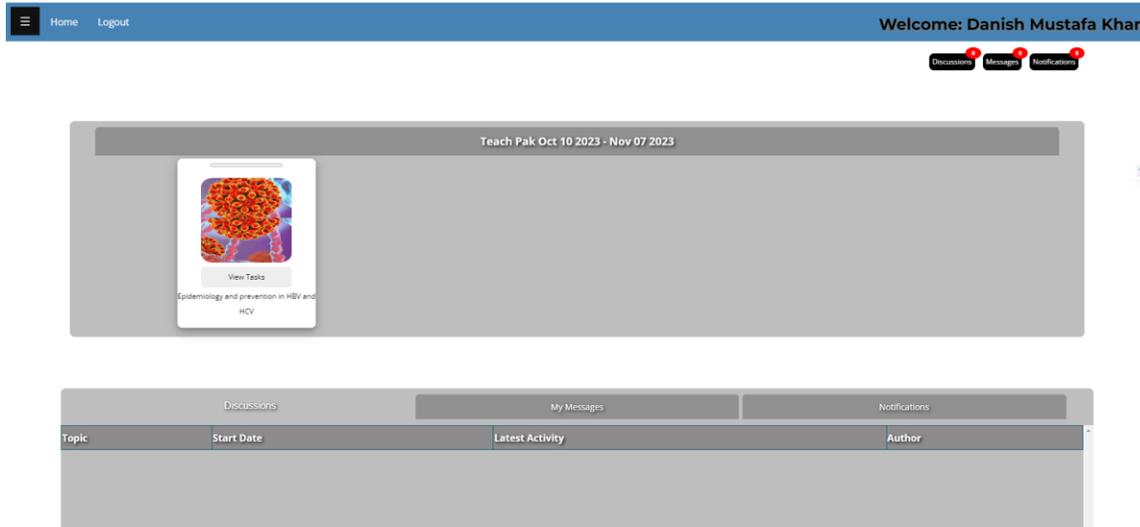
Step 2: Type in the email and password, you received in the welcome email and click on Login



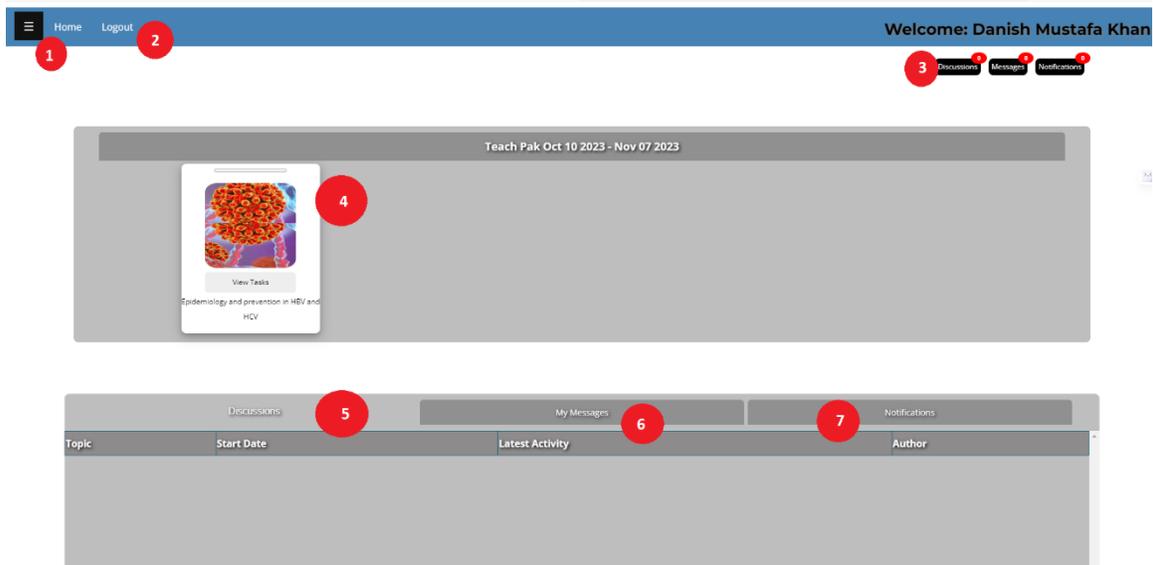
Step 3: After login, you will be taken on your enrolled programs page.



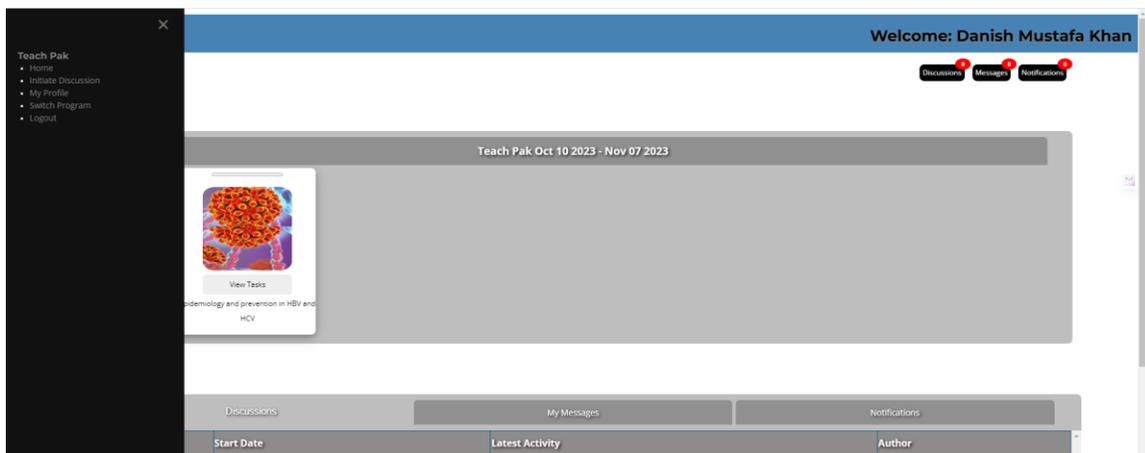
Click on Proceed to Dashboard to view the module list and other items on the dashboard.



3. The Dashboard.



1. Menu
2. Logout
3. New notifications, messages, and discussion activity count
4. Module within the program
5. List of discussion
6. List of messages send by administrators and teachers
7. Notification about, tasks, discussion activities, and others.



Teach Pak Oct 10 2023 - Nov 07 2023



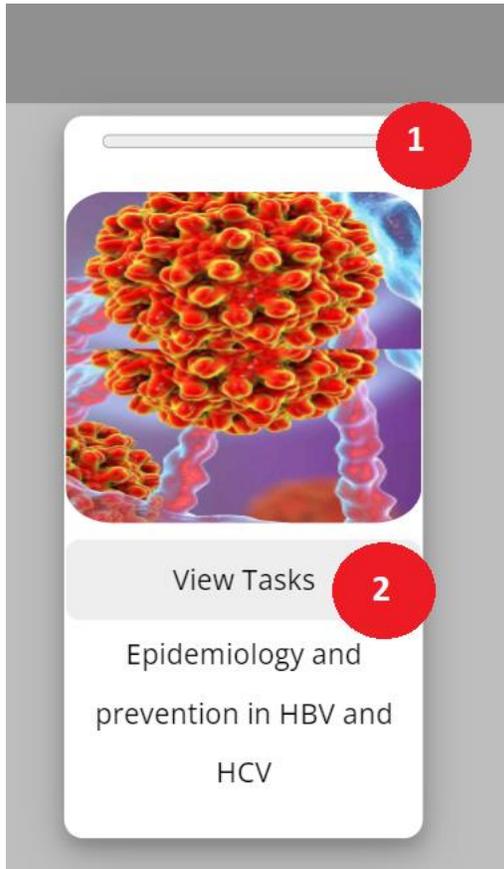
View Tasks

Epidemiology and prevention in HBV and HCV

Discussions	My Messages	Notifications
Notification		Date
A new Task: 'Introduction to the course' has been created under Topic: Epidemiology and prevention in HBV and HCV.		10/8/2023 2:29:53 PM

4. Accessing Tasks of a Module.

On your dashboard for each module, there is a button called View tasks



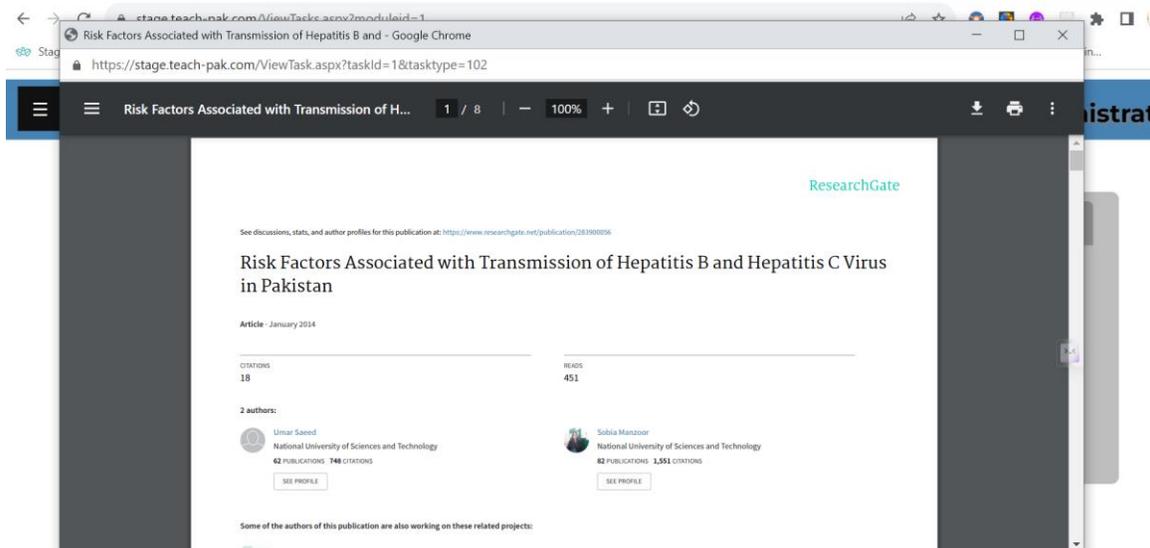
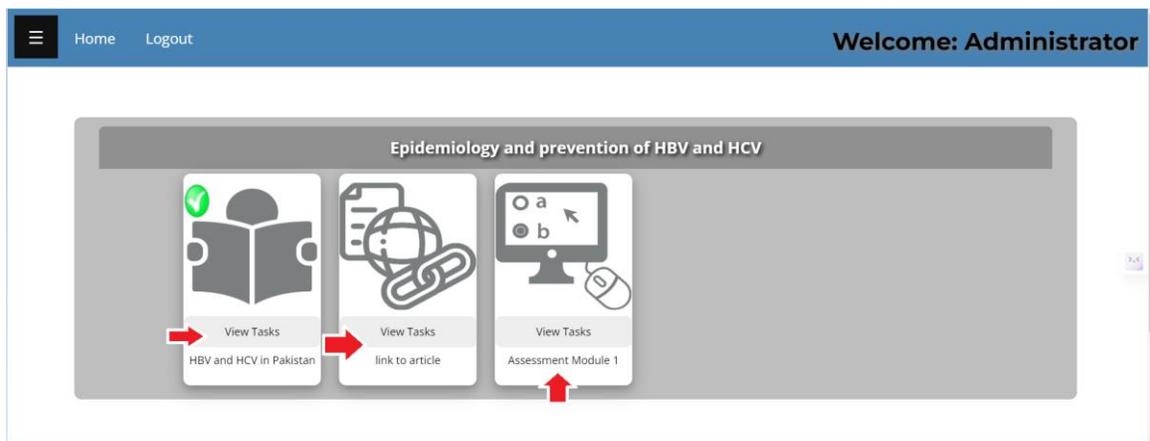
1. Progress bar to show how many tasks are completed.
2. A clickable button to view tasks of a module.

5. Viewing Tasks.

Clicking on a view task button takes the user to view the task screen. Here a list of tasks associated with the module are listed. Users will view the task by click 'View Task' button.

There are 4 types of tasks.

1. Reading
2. External Links to articles and information
3. Videos
4. Test

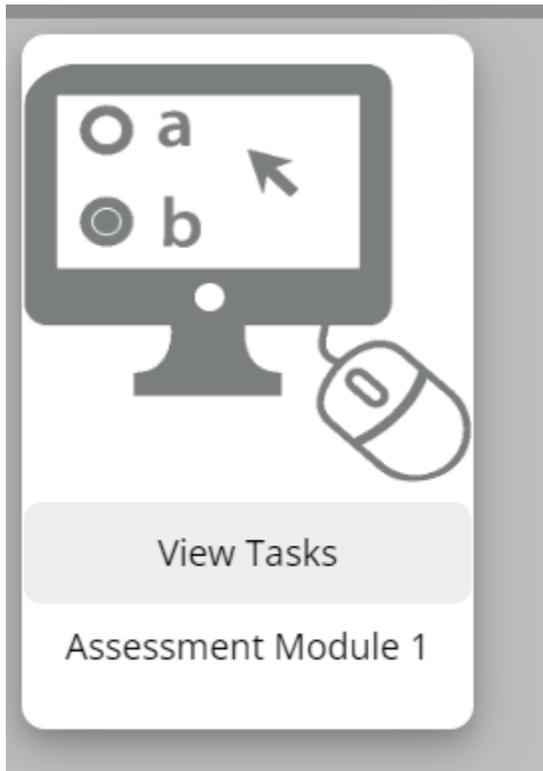


Note: All tasks/content except for Assessment/test have no expiry date and will be available for users all the time once published.

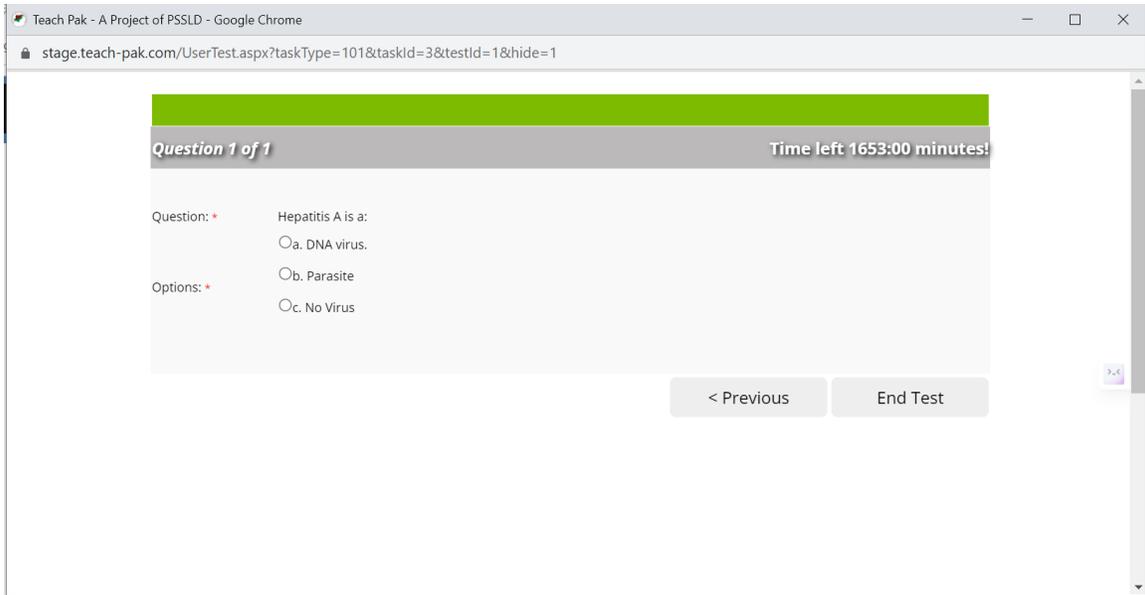
6. Taking a Test.

As discussed in the previous topic, a test or assessment is a task within a module, and unlike the other tasks, it has a start and end date and time. A user must complete the task within the given time as decided by the program manager.

Step 1: Goto Dashboard →View Task to see assessment tasks

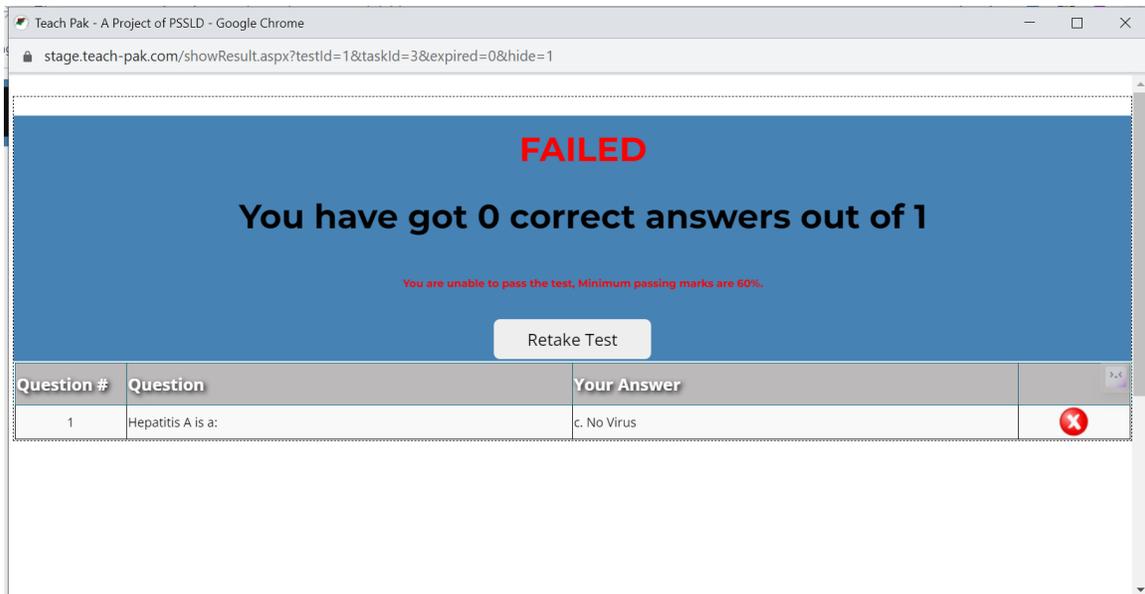


Step 2: click on View task to start the test.



The test can be of 20-25 MCQs, and the user has to answer each question before proceeding to the next. However, a user can go back and review their answers.

Step 3: After completing the test, the User must click end test to get the result.



Note: Passing marks or percentage is decided by the program manager, if a user fails he has a chance to retake the test.

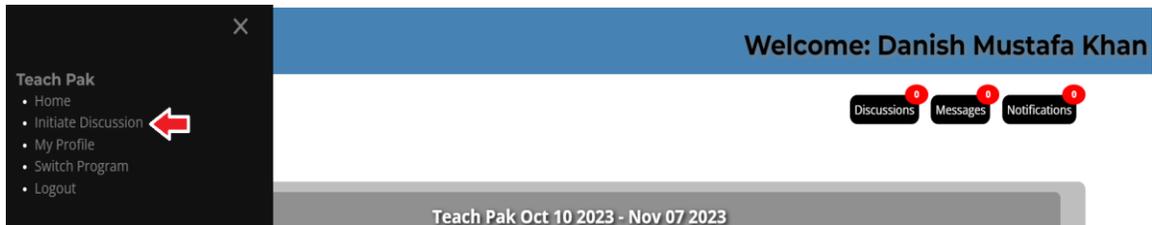
7. Interactive Participation.

The application also has the functionality to participate in discussion forums. A user can:

1. Ask/answer questions from the participant.
2. Share knowledge-based articles and documents (PDF format)

Initiating a Discussion:

Step 1: A user can initiate a discussion by clicking on the 'Initiate Discussion' link from the menu.



Step 2: A screen will open, and the user will enter the Topic, description, and reference attachment (if any) and click save to initiate a discussion.

A screenshot of the 'Add Discussion' form. The form is titled 'Add Discussion' and is set within the 'Teach Pak Oct 10 2023 - Nov 07 2023' module. It contains the following fields:

- Topic:** A text input field containing 'How do we identify HBV patient?'.
- Description:** A large text area containing the text: 'Dear participant, What test are essentials to identify HBV patient and what can be the symptoms to investigate for HBV?'.
- Attach File:** A button labeled 'Choose File' and the text 'No file chosen'.
- Status:** A dropdown menu currently set to 'Active'.

At the bottom right of the form, there are two buttons: 'Save' and 'Cancel'.

Step 3: When a discussion is initiated, it will be available for other users to view and participate with their comments and further queries.

Discussions		My Messages		Notifications	
Topic	Start Date	Latest Activity	Author		
How do we identify HBV patient? (1) NEW	10/9/2023	10/9/2023	Danish Mustafa Khan		
What is HBV and HCV (3)	10/7/2023	10/8/2023	Danish Mustafa Khan		

Users can also edit/modify their comment and details of the initiated discussion.

Discussion Comments				
Topic		How do we identify HBV patient?		
Description		Dear participant, What test are essentials to identify HBV patient and what can be the symptoms to investigate for HBV?		
Date	Time	Author	User Comment	
10/9/2023	8:44 PM	Danish Mustafa Khan	Dear participant, What test are essentials to identify HBV patient and what can be the symptoms to investigate for HBV?	[Edit]

Participating in a Discussion:

Step 1: All the newly created discussions are listed under the discussion panel and users can access them by clicking on the link

Discussions		My Messages		Notifications	
Topic	Start Date	Latest Activity	Author		
How do we identify HBV patient? (1) NEW 	10/9/2023	10/9/2023	Danish Mustafa Khan		
What is HBV and HCV (3)	10/7/2023	10/8/2023	Danish Mustafa Khan		

Step 2: Clicking on the link will take the user to the Discussion page where details of the posted topic along with responses from other participants are listed. (newest at the top)

Discussion Comments				
Topic		How do we identify HBV patient?		
Description		Dear participant, What test are essentials to identify HBV patient and what can be the symptoms to investigate for HBV?		
Date	Time	Author	User Comment	
10/9/2023	8:44 PM	Danish Mustafa Khan	Dear participant, What test are essentials to identify HBV patient and what can be the symptoms to investigate for HBV?	

Add Comments	
Comment	<div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div>
Attach a File	<input type="button" value="Choose File"/> No file chosen
<input type="button" value="Save"/>	

Step 3: The user can participate by putting in comments and attaching any supporting document (PDF format), User comments will be posted when the save button is clicked.

Discussion Comments				
Topic	How do we identify HBV patient?			
Description	Dear participant, What test are essentials to identify HBV patient and what can be the symptoms to investigate for HBV?			
Date	Time	Author	User Comment	
10/9/2023	8:56 PM	Administrator	Hi Danish, I came across a good article maybe this helps https://www.mayoclinic.org/diseases-conditions/hepatitis-b/diagnosis-treatment/drc-20366821#:~:text=Blood%20tests%20can%20detect%20signs,the%20amount%20of%20liver%20damage.	[Edit] [View Attachment]
10/9/2023	8:44 PM	Danish Mustafa Khan	Dear participant, What test are essentials to identify HBV patient and what can be the symptoms to investigate for HBV?	

Add Comments	
Comment	<div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div>
Attach a File	<input type="button" value="Choose File"/> No file chosen